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Preventive Maintenance Agreement & Credit Card Authorization

This is a Preventive Maintenance Agreement that allows us to take care of your Heating & Cooling system for your peace of mind. With this plan we will be going to your home once during the Spring to check out your Air Conditioning and once during the Fall to check out your Heating System.

Once this form is filled out we will be notified and can then proceed to send the invoice. When/ if the invoice is filled out we can schedule a time that works best for you to send a technician out to your location for servicing.

Terms

Invoices

The Business will invoice the Client for the services monthly, or Annually unless otherwise noted in the Payment schedule. The Client agrees to pay invoice(s) by the due date(s) specified. Unpaid or overdue invoices may result in suspension or termination of the agreement.

Payment methods

Payment will be made to the Business via an approved payment card, or by any other payment method determined by the Business.

Licensing

The Business promises that it holds all licenses necessary to perform the work, that such licenses are valid and effective as of the date any work is performed or services provided, and that all work performed or services provided will be done in compliance with all applicable federal, state, or local laws and regulations.

Termination of contract

Contract will end when the client calls or texts to discuss remaining balance for the year. If one of the parties chooses to end the Contract within a year from when they signed up, the Client will be responsible for paying for all work and costs incurred up until that date.

No Diagnostics Charge (Only if customer is paying for Tier 3 Services)

Customers will be able to redeem one no charge visit annually for diagnosing their heating or cooling system if tech finds something wrong. This resets at the beginning of each year no matter when the customer signed up.

Client will review work

The Client promises to review the work product, to be reasonably available to the Business if the Business has questions regarding this project, and to provide timely feedback and decisions.

Card on file • Initials required

I authorize this business to keep my credit card on file for any future transactions until I request a cancellation. I understand that the terms of this authorization will remain in effect until I request that they be terminated. I acknowledge that I am responsible for making this request in writing.

Recurring charge • Initials required

This recurring charge is to cover the cost of the Preventive Maintenance Agreement. I authorize this business to charge and keep my credit card on file for the specified invoiced amount on the first of the month and for the same amount on a monthly basis thereafter. I acknowledge that I will receive a receipt for each charge made and that no prior notification is needed unless the date or amount of a charge is subject to change, in which case the Business must notify me of such changes at least 30 days in advance of when the change(s) will take affect. I understand that the terms of this authorization will remain in effect until I request that they be terminated. I acknowledge that I am responsible for making this request at least 30 days in advance of the next scheduled charge date to ensure I am not charged again.

Signatures

This contract may be signed electronically or in hard copy. If signed in hard copy, it must be returned to the Business for a valid record. Electronic signatures count as original for all purposes. By typing their names as signatures below, both parties agree to the terms and provisions of this agreement.

Maintenance Plan Options

Service Offered	Tier 1	Tier 2	Tier 3
Priority Service	Yes	Yes	Yes
Multi-Point Inspection	Yes	Yes	Yes
Two Yearly Tune-Up Visits	Yes	Yes	Yes
Filter Change	-	Yes	Yes
15% off for Parts and Labor	-	Yes	Yes
Emergency Service on Weekends and Holidays	-	Yes	Yes
No Diagnostics Charge	-	-	Yes
Typical Price	\$15 - 20 per month (\$180-240 Annually)	\$20-30 Per Month (\$240-360 Annually)	\$30-50 Per month (\$360-600 Annually)

Description Of Each Service Offered

1. Priority Service: During busy times such as heat waves and cold stretches we can get overwhelmed with calls. If you were to have any of these plans and had no heat or no AC we would be able to get you service on the same day. If after normal hours, we guarantee next morning service.
2. Multi-Point Inspection: On each visit we go through everything necessary to make sure your ac or heating system is running as efficiently as possible. This includes essential cleaning and ensuring temperatures and pressures are in range. Please refer below for more in depth details on what we do for each system. Just as no two people are identical, no two systems are the same. The accessories and equipment vary from house to house, each with their own special needs.
3. Two yearly Tune-Up Visits: Each plan offers two yearly visits where we come out once in the spring to check out the AC in anticipation for summer and one visit in the fall to check the heat in preparation for winter.
4. Filter Changes: We carry most filter sizes and can provide a filter change for each visit. We only provide 1in filters which most systems have. Some systems have wider size filters which will come with an increased cost. We will be more than happy to provide pricing options for these filters.
5. 15% Off Parts & Labor: A discount of 15% will be applied to parts and labor costs.
6. Emergency Service on Weekends or Holidays: If your heating or cooling system were to fail during a weekend or holiday we will be able to provide you with service. Currently I am just one guy so I have to be honest and say I personally can not be around 100% of the time (24/7), but promise we will do our best to ensure same day or next day service.
7. No Diagnostics Charge: Once a year we will waive the diagnostics fee if your heating or cooling system ever fails you.

Multi-Point Inspection (More In-depth)

There are many different types of Heating & Cooling systems and some Accessories to go with them. Systems such as Furnaces, Air Conditioners, Boilers, Mini Splits, Humidifiers and Dehumidifiers are the most common types. We service them all but each requires different forms of maintenance.

Routine maintenance is essential to ensuring that your system is functioning properly and running efficiently. Below describes typical maintenance services for each system.

Air Conditioner Systems: This includes changing filters, checking the blower motor and wheel, checking electrical components and capacitor, clearing condensate drains; ensuring the condensate pump is draining properly and will add condensate tablets to help prevent build-up in the pump. We will check pressures and temperatures, and clean the outside coil, and check for potential animal tampering.

Furnaces: Furnace systems are more complex, and typically require more maintenance than Air Conditioning systems. All Air Conditioning services are universal to furnaces as well, but furnaces themselves come with added preventative measures. These include cleaning the flame sensor and ignitor, checking gas pressures and temperatures, and ensuring that there are no potential carbon monoxide issues. We also inspect the flue piping and overall unit for rusting or potential leaks.

Boiler: Boiler maintenance consists of checking all electrical components, clearing condensate drains, cleaning out combustion chambers and checking flue pipe connections. Ensuring unit efficiency as well as pressures and temperatures. We run/test each zone, making sure there is no air in zones; purging air if necessary.

Mini Splits: Although they do not require as intensive service as the other systems, they should still be tuned up to maximize efficiency. This consists of washing filters, clearing drains, cleaning indoor and outdoor coils, checking all electrical components, as well as ensuring unit's efficiency and temperatures are within range. We also check for signs of animal tampering.